

**Ozark Natural Foods  
Board Meeting Minutes  
November 22nd, 2011**

Board Members Present: Linda Ralston, Tuesday Eastlack, Sue Graham,  
Colleen Pancake, Jim Roughton, Kathryn Scherer

Board Members Absent: Garrett Brown,

Staff Members Present: Alysen Land, Gary Cook, Tony Gray

Owner(s) present: David Orr, Louise Mann, Beth Barham,  
Josh Youngblood

Owner Comments: Louise commented that she felt the 3-7 recycling center was premature. Alysen advised that the city is now recycling 3-7 plastics and ONF will have a drop off bin.

David Orr asked if his board packet can be emailed. The board advised it can be emailed and asked that a picture be included.

Beth Barham stated she is considering running for the board. She is a rural sociologist with a focus on food and agriculture.

Josh Youngblood introduced himself and stated he was new to the area and interested in possibly running for the Board. He was on a co-op board for four years in Tallahassee.

**Financial Training:** Gary presented the Board with an income statement and a high level overview on how to read it. He explained sales growth, pricing, margins, spoilage, labor and other various financial markers. He also answered questions from the board regarding the income statement and explained the Owner Patronage Refund calculations.

GM Monitoring Report B9-Sustainability: The board reviewed Alysen's report. Colleen moved to accept the report with a second from Kathryn. The motion carried unanimously.

- GM Report:
- Farmers Appreciation Dinner date set, twenty families invited
- February 26th will be the AOM at the Town Center
- Employee Survey has finished, waiting for results

Standardized Agenda: Colleen suggested a standardized agenda to help the flow of board meetings. She proposed the agenda as follows:

Call Meeting to order

Owner Comments

Planned Agenda Discussion items

Consent Agenda (minutes approval, etc)

Manager's Report

Committee Reports

Old Business

New Business

Agenda Review

Set date and time for next committee meetings

Adjourn

Colleen moved to adopt the suggested agenda with a second by Sue. Motion carried unanimously.

October Minutes: Kathryn moved and Jim seconded to accept the October minutes with corrections. Motion carried unanimously.

Nutshell Article to include Minutes: Sue suggested including a summary of the minutes in the Nutshell. The board discussed and liked the idea. Sue volunteered to be responsible for taking the summary from the approved minutes and submitting them to be included in the Nutshell.

CPA form: Colleen presented the CPA's form that required signatures from the board in order to start the audit. Linda asked if the auditors are owners. She stated she would want any auditor to be an owner and did not want to approve until she knew they were. Alysen noted that they are the only CPAs in Fayetteville qualified to audit a co-op. Colleen moved to accept the firm to conduct the 2011 audit with a second from Kathryn. There were five "ayes" and Linda voted "no". Colleen asked Linda why, however she declined to answer. Motion carried.

Committee Reports: **Linkage** Linda stated the dinner was a great success and hopefully sparked some owners' interest in running for the board. **Nominating:** No applications right now however several owners have indicated their interest.

Committee Meeting Times:

- Linkage: Thursday Dec 8th 2:00 p.m. for calendar planning
- Policy Review Committee: Nov 30th 12:30 p.m.

Executive Session for GM Contract: The newly appointed attorney has not submitted the contract draft in time for the planned meeting. Kathryn moved to extend the timeline for ratifying the GM contract and to set the date for Executive Session to discuss GM contract between now and December 31st. Sue seconded the motion. Motion carried unanimously.

**Meeting adjourned at 9:10 p.m.**